# MINUTES FOR THE BLACK CANYON CITY WATER IMPROVEMENT DISTRICT March 17, 2011 REGULAR BOARD MEETING

Chair Robert Marley called the meeting to order at 6:30 PM and welcomed the public

Roll call showed a quorum with all Board members present:

Chair: Robert Marley Treasurer: Barrie Dickerson Vice-Chair: Ron Lee Secretary: Harry Putman

Member-at-large: Doris Gosney

Also in attendance: Management - Randy and Sarah Hrabina

Owners/Users: Susan Marley, Tony Chavez, Bob Gosney, Ed Konieczny, Margie Putman

Public: Cindy Brannan

The customary reflection period was observed by the Board and Public

# Agenda Item #3: Board Member Reports

B Dickerson noted that a Budget Committee had been formed and included 3 members from the community: Tony Chavez, Virginia Grey, and Alnah Sawyer. Meetings will be held at the Water District Office on March 22, March 29, and April 5. All meetings are scheduled for 10AM. Chair Marley noted that Lavon Van Dusen will again be transcribing minutes for Water Board meetings.

#### Agenda Item #4: Approval of Board Minutes for February 17, 2011

The Chair noted the minutes from the February 17, 2011 board meeting were given for review and approval, with all Board members indicating they had read them R Lee moved to accept the minutes as written. The motion was seconded by B Dickerson and upon vote approved unanimously.

#### Agenda Item #5: Treasurer's Financial Report as of 02/28/2011

B. Dickerson presented the financial report for the period ending 02/28/2011, with beginning and ending balances for each account:

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Account	Beginning	Ending
General Fund	\$32,839.72	\$28,674.92
Security Deposits	\$42,265.00	\$42,265.00
Capital Reserve	\$209,824.51	\$217,450.40
Arsenic Sinking Fund	\$90,050.11	\$90,064.97
Bank of the West	\$6,605.69	\$5,486.96

February billing with 835 active accounts totaled \$27,163.61. The gallonage for the month was reported at 4,543,000; compared to 3,242,000 the previous month. The February '10 comparison was 4,047,000 gallons. Total gallons billed for the fiscal year-to-date was reported at 42,397,000 gallons (8 mo). The cash management reports show total receipts for the month of \$28,498.19 and total disbursements of \$23,953.55.

The financials include QuickBooks invoices #1308 to #1319 and In-Hance audits #10,060 through #10,109 with the accounts receivable balancing in both at \$30,054.30. One impact fee was collected in February in the amount of \$2,500.00 (Audit#10,091; a/c#786). It was noted budget vs. year to date analysis and monthly general journal entries were also attached to the report. The data was respectfully submitted by Management, Sarah Hrabina, and reviewed by Treasurer, Barrie Dickerson, for final Board approval. H Putman asked why January's gallonage was so much lower than February's. There was no definitive answer but it was suggested that there are many variables affecting water usage. While the low usage in January was an anomaly, review of past years' totals shows a trend for lower usage overall. With no further comments R Lee moved to accept the financial report. H Putman seconded the motion and upon vote the Financial Report for the period ending 02/28/2011 was unanimously approved.

# Agenda Item #6 Operations Report as of 3/15/2011

R Hrabina/Management presented a recap of the month's activities with 17 work orders, including several repairs at the well and booster sites. There were eight (8) blue stakes marked for the period. 23 pink slips were issued in February; with March pink slips not out as of report date. Monthly bac-t samples were negative while first quarter arsenic samples were as follows:

GOA 0.0019 Big John 0.0074 Oasis 0.0011

Next month R Hrabina will have pricing on arsenic replacement cost for Big John since water usage will be increasing as the summer months approach.

#### Well Stats as of 2/15/11

Again, no change in water levels:

Water levels:	LAST REPORT	THIS MONTH
Big John #1	20' Draw to 23'	20' Draw to 23'
Big John #2	20' Draw to 38'	20' Draw to 38'
GOA #1	20' Draw to 24'	20' Draw to 24'
GOA #2	20' Draw to 36'	20' Draw to 36'
Oasis #1	21' Draw to 30'	21' Draw to 30'
Oasis #2	22' Draw to 29'	22' Draw to 29'

System operator Bob Hanus inspected the system and daily log book as required by ADEQ. He found everything to be in order for the month of February 2011.

A request was made to include previous quarter's arsenic numbers when new sample results were reported. R Hrabina agreed that this could be done in future quarterly reporting of arsenic testing results.

Chair Marley asked whether or not the board would need to approve the transfer of funds necessary to purchase the media needed for the arsenic treatment. It was determined that even though it was within the regular budget, it would be included on next months agenda so the board can be made aware of the current pricing and cost to the district.

B Dickerson moved to accept the operations report as presented; D Gosney seconded the motion and upon vote the operations report was unanimously approved.

#### Agenda Item #7 2010 Rebate Program

The Water Conservation Rebate goes to customers who use less than 36,000 gallons of water annually (a 3,000 gallons per month average over the year). S Hrabina/Management reported that 180 customers (23% of total residential users) qualified for the rebate in 2010. This was the highest number to date for customers receiving the incentive. Rebate amounts ranged from \$1 to \$36. Management requested that posting of the rebates to customers' accounts be delayed until May when monthly water usage and subsequent revenues were higher. Chair Marley stated he felt that when the district offers such a program, those who work to conserve should be rewarded for their efforts in a timely manner. Regarding the disbursement of rebate funds, H Putman motioned to approve disbursement, R Lee seconded and upon vote the measure was approved unanimously. Concerning the secondary issue of when the disbursement should take place, D Gosney made a motion to credit rebates to customers' accounts with April's billing. This was seconded by H Putman and upon vote was passed with four Board members in favor and one against.

# Agenda Item #8 Final Approval of 6/30/2010 Year-End Audit

The final draft of the 6/30/2010 Year-End Audit report was presented for approval. There were no questions or comments as this was simply the final drafting of the report discussed at last month's Board meeting. R Lee moved to accept the report as presented, B Dickerson seconded, and upon voting, the report was unanimously approved.

# March 17, 2011 Black Canyon City Water Improvement District Minutes of the Regular Board Meeting

# Agenda Item #9 Review of Cholla Project and Bid Process

R Hrabina/Management reported that, to date, three contractors have picked up packets and a couple of others have called for information about the project. All have been informed that in order to have a bid accepted the contractor must come out and inspect the project site. Currently two contractors have come and done an inspection, and another has a visit scheduled. Bids must be submitted by March 31. A special Board meeting is scheduled for April 7, at which time the bids will be reviewed.

# Agenda Item #10 Call to the Public

Tony Chavez again inquired about the possible impact of the Community Association's new lake on the Water District. The Water District has not been involved in any aspect of this Lake development. While it might be useful information to have for future planning, neither BCCWID management nor Board members are aware of any engineering plans that might allow one to determine leakage and evaporation rates for the Lake. Mr. Chavez was informed there was no information held by the District regarding how pumping from the two wells on the property to keep the Lake full could affect the District's Water supply

With no other business to come before the Board, the Chair thanked the public for attending and the Board meeting adjourned at 7:04 PM.

#### **CERTIFICATION:**

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I, <u>Sarah J. Hrabina</u>, certify that the Agenda for the March17, 2011 Regular Board Meeting was publicly posted at the Black Canyon City Post Office Bulletin Board, on Monday, March 14, 2011 on or before 4:30 PM.

	<u>Sarah J.Hrabína</u>	<u>v</u>
	Sarah J. Hrabina	
ATTESTED:		
I, <u>Harry Putman, Secretary</u> that the minutes, as transcribed	for the Black Canyon City Water In , are true and correct to the best of r	
Respectfully submitted,	Harry Putman Harry Putman, Secretary	
Transcription of minutes comple	eted by Lavon Van Dusen on4/	13/2011
Full digital recording available:	32 minutes and 45 seconds long.	