

**MINUTES FOR THE
BLACK CANYON CITY WATER IMPROVEMENT DISTRICT
February 18, 2010 REGULAR BOARD MEETING**

Chair Bob Marley called the meeting to order at 6:30 PM and a roll call showed a quorum of Board members present:

Chair: Bob Marley

Vice-Chair: Ron Lee

Treasurer: Barrie Dickerson

Secretary: Susan Marley

Member-at-large: Position Open

Also in attendance: Management – Randy and Sarah Hrabina

Owners/Users: RT Smith, Harry Putman

Public: Cindy Brannan

Press: Diana Baker

The customary reflection period was observed by the Board and Public and was dedicated to BCC's flood victims.

Agenda Item #3: Board Member Reports

None

Agenda Item #4: Approval of Board Minutes – January 21, 2010

The Chair noted the minutes from the January 21 Board meeting and the January 22 Emergency Board meeting were available for review and approval, with all Board members indicating they had read them. Since no corrections were needed B. Dickerson moved to accept the minutes. R. Lee seconded the motion and upon vote both sets January minutes were unanimously approved.

Agenda Item #5: Treasurer's Financial Report as of 1/31/2010

Treasurer, B. Dickerson presented the financial report for the period ending 1/31/2010 with beginning and ending balances for each account:

Account	Beginning	Ending
General Fund	\$66,616.55	\$55,281.79
Security Deposits	\$41,130.00	\$41,130.00
Capital Reserve	\$154,824.49	\$142,506.17
Arsenic Sinking Fund	\$64,065.78	\$67,451.09
Bank of the West	\$16,371.17	\$6,487.11

January billing totaled \$27,493.50 with 842 active accounts. The gallonage for the month was reported at 4,827,000; compared to 3,860,000 the previous month. The Jan. '09 comparison was 4,700,000 gallons. Total gallons billed for the fiscal year-to-date was reported at 42,369,000 gallons. The cash management reports show total receipts for the month of \$20,476.13, and total disbursements of \$47,125.36.

The financials include In-Hance audits #9354 through #9397 and QuickBooks invoices #1152 to #1162 with the accounts receivable balancing in both at \$33,400.26. No Impact fees were collected in Jan. It was noted budget vs. year to date analysis and monthly general journal entries were also attached to the report. The data was respectfully submitted by Management, Sarah Hrabina and Treasurer Barrie Dickerson for final Board approval. Chair Marley called for a motion and S. Marley moved to accept the financial report as presented. R. Lee seconded the motion and upon vote the Financial Report for the period ending 1/31/2010 was approved unanimously.

Agenda Item #6 Operations Report as of 2/17/2010

R Hrabina/Management presented a recap of the past month's activities with 22 work orders, including several repairs at the well and booster sites. There were 8 blue stakes marked and 35 pink slips issued for the period. Monthly bac-t samples were negative. 1st quarter Arsenic samples were taken, awaiting lab results. ADEQ took samples 2/5 on Lisa Dr. to check for contaminants.

Well Stats as of 2/17/10

No change in water levels:

Water levels:	LAST REPORT	THIS MONTH
Big John #1	20' Draw to 23'	20' Draw to 23'
Big John #2	20' Draw to 38'	20' Draw to 38'
GOA #1	20' Draw to 24'	20' Draw to 24'
GOA #2	20' Draw to 36'	20' Draw to 36'
Oasis #1	21' Draw to 30'	21' Draw to 30'
Oasis #2	22' Draw to 29'	22' Draw to 29'

R. Hrabina informed the Board that \$10,858.81 of the District's Capital Improvements money was spent to place an elevated temporary 2" water line across Black Canyon Creek at the Maren Ave. crossing. There is a possibility some or all of this may be recovered from FEMA or the State but probably not very quickly. S. Marley made a motion to approve the spending of this \$10,858.81. Second was made by B. Dickerson. The Board unanimously approved this expenditure and thanked management for their prompt response. Bottled water was also delivered by National Guard Black Hawk helicopter to the far side during the water outage and Management paid for this water. The Board believes this is a District responsibility. S. Marley made a motion to approve reimbursing Management for this approximately \$200.00. B. Dickerson seconded the motion and it was unanimously approved.

R. Hrabina stated that system operator Bob Hanus inspected the system and daily log book as required by ADEQ and found everything to be in order for the month of January 2010. Hanus also visited the Maren Ave. site during the temporary line construction.

Chair Marley called for any questions from the Board. R. Lee moved to accept the operations report as presented. B. Dickerson seconded the motion and upon vote the operations report was approved unanimously.

Agenda Item #7 Vacancy/replacement Board position

Resumes submitted by two applicants RT Smith and Harry Putman for the open position of Board Member-at-large had been reviewed by Board members. Both candidates were in attendance and Chair Marley asked them to present their credentials to the Board. He flipped a coin to determine who would go first and Putman presented himself followed by Smith. R. Lee made a motion to accept Harry Putman as Board Member-at-large. This motion was seconded by S. Marley. The Board unanimously approved his appointment and he was duly sworn by the Chair.

Agenda Item #8 CPA Audit Presentation for Fiscal Year ending 6/30/2009

CPA Darlene Wood's assistant Alyx went through an extensive page by page review of the audit draft with the Board, allowing questions and comments after completing each page. She stated several times that the District is in a very stable, strong position. S. Marley made a motion to accept the draft audit report with a clarification of the footnote related to paying off the bond and two small changes requested. B. Dickerson seconded and the motion was unanimously approved. Alyx will email the final document to S. Hrabina and B. Marley for review and posting to the District's web site.

Agenda Item #9 Board Review of Financial Relief for the Elderly

The Chair had been approached by Ida McCulley seeking financial relief for a large bill that arose from a major leak under her home. She has paid the bill in full. BCCWID policy is that all water going through the meter will be paid for with no exceptions and Management has been so directed on several occasions. After a short discussion it was felt no Board action was possible. One-time relief or elder-relief or a combination of the two will be taken up by the budget committee next month.

Agenda Item #10 2009 Consumer Confidence Report & Annual Letter to the Public

Board members were given copies of the 2008 Consumer Confidence Report and the accompanying letter by Management. This required annual mailing doesn't have to be sent for a couple of months. The Chair requested change suggestions from Board members and those forthcoming were given to Management. Action deferred to the March Board meeting. B. Dickerson asked of R. Hrabina if the District's wells were tested for contaminants other than arsenic on a regular basis. Hrabina explained that yearly testing is contracted out by the state, testing all well sites and costing the District about \$2800. Our review is generally brief, as we do not have many additional contaminants.

Agenda Item #11 Budget Committee Formation/Selection

S. Marley made a motion that a budget committee be formed. B. Dickerson seconded the motion and the Board unanimously approved the formation of a 2010 budget committee to meet three times in March for approximately an hour each time. Management will supply one member; there will be two Board members (Bob Marley and Harry Putman) and 3-5 members of the public. RT Smith was in attendance and volunteered to serve. Any District owner/user is welcome to be involved.

Agenda Item #12 Black Canyon Creek/Maren Ave. Water Line

R. Hrabina presented a cost estimate of \$54,620.00 for a new permanent Maren Crossing water line. The line would be installed 10-15' deep with 3' long sections of 12" thick concrete every 10-15'. The new pipe would be 4" ductile iron with new valves at each end. There is some chance FEMA, the State, or the County might eventually contribute money to cover some portion of this. S. Marley made a motion to authorize Management to procure the materials needed and to approve the expenditure of up to \$55,000.00 on this project. The second was made by B. Dickerson and the Board unanimously agreed. To minimize material costs, the pipe will be purchased within the next couple of weeks but the work will not start until the water in the creek has substantially subsided.

Agenda Item #13 Completion of Management Contract

The Management Contract had been updated as approved at the December meeting and was available to be signed. Signatures needed from the Treasurer, Chair, Secretary, and Management representative. No Board action required.

Agenda Item #14 Call to the Public

There were no additional comments during Public Call.

With no other business to come before the Board, the Chair thanked the public for attending and the Board meeting adjourned at 8:05 PM.

CERTIFICATION:

I, Sarah J. Hrabina, certify that the Agenda for the Feb. 18, 2010 Regular Board Meeting was publicly posted at the Black Canyon City Post Office Bulletin Board, on Tuesday, February 16, 2010 on or before 4:30 PM.

Sarah J. Hrabina
Sarah J. Hrabina

Transcription of minutes completed by Susan Marley, BCCWID Board Secretary on 2/22/2010

Full digital recording available 1 hour and 37 minutes long.