### MINUTES FOR THE BLACK CANYON CITY WATER IMPROVEMENT DISTRICT November 20, 2008 REGULAR BOARD MEETING

Floyd Ballinger, acting Chair with the absence of the Chair and Vice Chair opened the meeting at 7:30 PM and roll call showed a quorum, will a majority of Board members present: Floyd Ballinger, Treasurer Ron Lee, Secretary Mary Brown, Member-at-large Absent: Robert Marley, Chair (on vacation) and Jim Evans, Vice Chair The customary reflection period was observed by the Board and Public.

Also in attendance of the Board meeting: Management- Randy and Sarah Hrabina Owner/Users: Cindy Brannan, Tony Chavez, Ed Konieczny, Dale Torgerson and member-elect, Joyce Kobold Media: None

## Agenda Item #3: Board Member Reports – none

# Agenda Item #4 Approval of Board Minutes – October 16, 2008

F Ballinger noted he read the minutes and found them to be accurate and moved to approve the minutes as written. M Brown seconded the motion and upon vote the minutes of the October 16, 2008 Regular Board meeting were approved unanimously.

## Agenda Item #5 Treasurer's Report (as of 10/31//2008)

F Ballinger presented the financial report with beginning and ending balances for each account:

Account	Beginning	Ending
General Fund	\$125,352.18	\$113,997.32
Security Deposits	\$40,500.00	\$40,500.00
Capital Reserve	\$219,069.13	\$241,993.92
Arsenic Sinking Fund	\$99,299.05	\$16,537.58
Bank of the West	\$20,660.34	\$16,028.66

October billing totaled \$32,746.43 with 834 active accounts. The gallonage for the month was reported at 5,905,000 as compared to 7,749,000 the previous month. The October '07 comparison was 6,892,000 gallons.

The cash management reports show total receipts for the month of \$45,282.46, and total disbursements of \$115,391.43 including the \$86,171.93 payment to Adedge Technologies for the arsenic media replacement. The financials include In-Hance audits #8635 through #8678 and QuickBooks invoices #973 to #982 with the accounts receivable balancing in both at \$42,922.47. One (1) impact fee was collected during October and it was noted the monthly general journal entries were attached to the report. The data was respectfully submitted by Management, Sarah Hrabina, and approved by Treasurer Floyd Ballinger for final Board approval.

R Lee moved to accept the financial report as presented by Treasurer, F Ballinger and M Brown seconded the motion. Upon vote the Financial Report for the period ending 10/31/2008 was approved unanimously.

## Agenda Item #6 Operations Report as of 11/17/2008

R Hrabina/Management presented a recap of the month's activities with 22 work orders, including two (2) meter replacements. There were fourteen (14) blue stakes marked for the period; monthly bac-t samples were negative. Nitrates were sampled for the quarter and down considerably from the two previous tests. Big John was at 3.6 and GOA at 4.5. Quarterly testing will continue until 4 quarters are below the trigger point of 5 at which time we will be able to go back to annual testing. It was noted Management discussed the nitrate levels with Roger Wagner who also saw a drastic drop for his water system. It was reported there was no change in the well stats from the previous month. Backflow test results have been coming in. Notices will go out to remind those that have not yet tested. It was reported Management received the application and documents from the bank to re-install the meter at 34550 Roadrunner Circle. This meter was previously removed at the customer's request prior to going into foreclosure. The bank has faxed their approval to install the meter and will be processing the payment of all fees

due with the application (\$2,975.00). John Hardy, realtor with Keller-Williams is asking if the meter can be installed prior to receipt of the funds because it will take at least 30 days to process the payment. If the Board does not have any objection, Management will install the meter. No objection was noted and if payment is not received as promised, the meter can be disconnected. Confirmation from Adedge for the media change-out will be for the week of January 5<sup>th</sup> (2009). The medial life has far exceeded the original projection of 1.9 years and will be in for well over 3 years. Additional discussion followed regarding the change-out with R Hrabina noting the District will have the roof over the sites removed and replaced by the contractor who installed them with all other work being provided by Adedge. R Hrabina ended the report and asked if there were any more questions from the Board. With no other questions, F Ballinger called for a motion and R Lee moved to accept the operations report. M Brown seconded the motion and upon vote the operations report was approved unanimously.

# Agenda Item #7 Special Request – 25372 Pinnacle Place a/c#602 High Usage

Dale Torgerson the property owner was present and F Ballinger called upon him to present his appeal. Mr. Torgerson indicated his October bill was for 148,000 gallons (billed amount \$870.09). He indicated he generally leaves in April, returning in the fall and during those months will typically only use one or two thousand gallons each month. The good news is the usage was not the result of any kind of leak. It was noted Ben (Hrabina), came back out to re-read the meter and the reading was correct. It was also noted during the period a pest control company Mr. Torgerson uses had been to the home and he had been given permission to use the garden hose. Mr. Torgerson's brother, Bob, came a day or two later to find the hose had been left on. Mr. Torgerson asked if the bill could be re-adjusted so the gallonage would be for the period from April through October which would lower the total due since the new rates include a high tier increase. Additional discussion followed including R Lee noting if the meter goes bad it would slow down, not speed up with Mr. Torgerson indicating he was not disputing the water went through the meter. R Brown indicated she was sorry for his problem, adding she felt he should be going back to the pest control company for leaving the hose on. F Ballinger indicated he did not feel the billing structure could be compromised and the best he could suggest would be to provided a payment plan without penalty or interest. Mr. Torgerson indicated that was not what he was looking for. F Ballinger moved to provide a payment plan without penalty or interest as an option. M Brown seconded the motion and upon vote was approved unanimously.

Agenda Item #10 Public Call None

With no other business to come before the Board the meeting adjourned at 8:00 PM.

## CERTIFICATION:

I, <u>Sarah J. Hrabina</u>, certify that the Agenda for the November 20, 2008 Regular Board Meeting was publicly posted at the Black Canyon City Post Office Bulletin Board, on Friday, November 14, 2008 on or before 4:30 PM.

*Sarah 9. Hrabina* Sarah J. Hrabina

## ATTESTED:

I, <u>Ronald E. Lee, Sr.</u> for the Black Canyon City Water Improvement District certify that the minutes, as transcribed, are true and correct to the best of my knowledge and belief.

Respectfully submitted,	<u>Ronald E. Lee, Sr.</u> Ronald E. Lee, Sr., Secretary
Transcription of minutes completed by Sara	ah J. Hrabina on 11/21/2008

Amended: []YES []NO

Minutes of the Regular November 20, 2008 Board Meeting approved as herein transcribed by Board action on: