

**MINUTES FOR THE
BLACK CANYON CITY WATER IMPROVEMENT DISTRICT
October 16, 2008 REGULAR BOARD MEETING**

Chair Marley opened the meeting at 7:30 PM and roll call showed a quorum, with a majority of Board members present:

Robert Marley, Chair, Floyd Ballinger, Treasurer
Ron Lee, Secretary Mary Brown, Member-at-large
Absent: Jim Evans, Vice Chair (on vacation)

The Chair called for the customary reflection period to be observed by the Board and Public.

Also in attendance of the Board meeting: Management- Randy and Sarah Hrabina
Owner/Users: Cindy Brannan, Tony Chavez and Ed Konieczny
Media: None

Agenda Item #3: Board Member Reports – none

Agenda Item #4 Approval of Board Minutes – September 18, 2008

The Chair noted the minutes were a bit late getting out but M Brown indicated she read them and found them to be accurate, moving to approve the minutes as written. F Ballinger seconded the motion and upon vote the minutes of the September 18, 2008 Regular Board meeting were approved unanimously.

Agenda Item #5 Treasurer's Report (as of 09/30//2008)

F Ballinger presented the financial report with beginning and ending balances for each account:

Account	Beginning	Ending
General Fund	\$116,087.26	\$125,352.18
Security Deposits	\$40,500.00	\$40,500.00
Capital Reserve	\$204,613.88	\$219,069.13
Arsenic Sinking Fund	\$95,541.96	\$99,299.05
Bank of the West	\$14,878.63	\$20,660.34

September billing totaled \$40,705.27 with 830 active accounts. The gallonage for the month was reported at 7,749,000 as compared to 8,398,000 the previous month. The September '07 comparison was 7,784,000 gallons.

The cash management reports show total receipts for the month of \$56,571.01, and total disbursements of \$28,532.93. The financials include In-Hance audits #8588 through #8634 and QuickBooks invoices #962 to #973 with the accounts receivable balancing in both at \$43,382.28. Four impact fees were collected during September and it was noted the monthly general journal entries were attached to the report. The data was respectfully submitted by Management, Sarah Hrabina, and approved by Treasurer Floyd Ballinger for final Board approval.

The Chair inquired about the payment for the media replacement with S Hrabina indicating that transaction occurred after September 30th and will, therefore, show on the financials next month. It was also noted a total of \$13,000 was received from Jim Gesell for the four lots approved by the Board last month including the four impact fees of \$2,500 each. With no other questions or comments, the Chair called for a motion with R Lee moving to accept the financial report as presented by Treasurer, F Ballinger. M Brown seconded the motion and upon vote the Financial Report for the period ending 9/30/2008 was approved unanimously.

Agenda Item #6 Operations Report as of 10/15/2008

R Hrabina/Management presented a recap of the month's activities with 22 work orders, including five (5) new meter installations. There was also one service line repair and one main line leak repaired. The media replacement for the arsenic systems was delivered to the sites. Installation will occur towards the end of November to maximize the life of the existing media at the Big John site and GOA site. There were twelve (12) blue stakes marked for the period; monthly bac-t samples were negative. Well stats remained the same with only a slight change in running times. The Chair called for a motion with F Ballinger moving to accept the operations report presented. The motion was seconded by R Lee and upon vote was approved unanimously.

Agenda Item #7 River's Edge Rate Increase Notice to their Tenants

Chair Marley opened the discussion regarding a notice he had been made aware of sent by the River's Edge RV Park to its tenants which seemed to infer that increased water rates were responsible for the park increasing the monthly lot rates by \$25.00. The Chair indicated he reviewed the matter with District management and upon review of the account the new water rates appear to average about a \$5.00 to \$7.00 increase per tenant. It was indicated the notice also mentioned other cost increases with electric, trash and fuel are increasing. The Chair added another large increase not mentioned in the notice would be property taxes. The Chair provided the Board members with a draft of a letter he composed regarding the matter. Additional discussion followed and upon review it was suggested perhaps just the first paragraph of the letter was sufficient as a notice. The Chair indicated in his discussion with the River's Edge management if such a letter or notice was provided they would hand them out to the tenants. On motion by R Lee seconded by M Brown the revised, one-paragraph notice was approved to be given to River's Edge for their tenants by a unanimous vote.

Agenda Item #8 Status of Request by Transwestern Pipeline for 50-ft Easement

Chair Marley opened the discussion item stating he had communicated with Transwestern Pipeline after the last Board meeting in regards to the possible re-routing of the pipeline that could affect the GOA well site property. It was indicated Mr. Saldivar, the pipeline right-of-way agent, responded to the Chair that Transwestern is hopeful the original plan can be worked out with ADOT and they would not have to pursue the alternate route.

No action taken; discussion item only

Agenda Item #9 Yavapai County Appointment of 2008 Election Candidates to Office

Chair Marley stated the District was in receipt of a letter from the Yavapai Board of Supervisors and the resolution appointing the three (3) candidates running for the Water District Board. Since there were only three (3) positions and only three (3) candidates submitting petitions, it was noted it is the County's policy to appoint the positions and cancel the election to save taxpayers' dollars. The Board of Supervisors resolution appointed Floyd Ballinger, Ronald E. Lee, Sr. and Joyce Kobold to the Board (Term January 1, 2009 through December 31, 2012).

No Board action required

Agenda Item #10 Public Call None

With no other business to come before the Board the Chair thanked the Public for attending and the meeting adjourned at 8:02 PM.

CERTIFICATION:

I, Sarah J. Hrabina, certify that the Agenda for the October 16, 2008 Regular Board Meeting was publicly posted at the Black Canyon City Post Office Bulletin Board, on Tuesday, October 14, 2008 on or before 4:30 PM.

Sarah J. Hrabina

Sarah J. Hrabina

ATTESTED:

I, Ronald E. Lee, Sr. for the Black Canyon City Water Improvement District certify that the minutes, as transcribed, are true and correct to the best of my knowledge and belief.

Respectfully submitted,

Ronald E. Lee, Sr.

Ronald E. Lee, Sr., Secretary

Transcription of minutes completed by Sarah J. Hrabina on 10/24/2008

Amended: ☐ YES ☐ NO

Minutes of the Regular October 16, 2008 Board Meeting approved as herein transcribed by Board action on: _____