# MINUTES FOR THE BLACK CANYON CITY WATER IMPROVEMENT DISTRICT March 20, 2008 REGULAR BOARD MEETING

Chair Marley opened the meeting at 7:30 PM and called for the customary reflection period to be observed by the Board and Public.

Roll Call showed a quorum present with the following Board members present:

Robert Marley, Chair Floyd Ballinger, Treasurer
Jim Evans, Vice Chair Lavon Van Dusen, Secretary

Absent: Mary Brown, Member-at-large

Also in attendance

Management: Randall Hrabina and Sarah Hrabina

Owner/Users: Susan Marley, Polly Ballinger, Dennis Poropat

Agenda Item #4: Board Member Reports – none

#### Agenda Item #5 Approval of Board Minutes – February 21, 2008

J Evans stated he read the minutes and found them to be accurate, moving to accept the minutes from the Feb 21, 2008 Regular Board meeting. L Van Dusen seconded the motion and upon vote the motion to accept the minutes from the Feb 21, 2008 Regular Board meeting were approved unanimously.

## Agenda Item #6 Treasurer's Report (as of 02/29//2008)

Treasurer Floyd Ballinger presented the Financial Report for the period ending 2/29/2008 with the beginning and ending balance for each account provided:

Account	Beginning	Ending
General Fund	\$125,216.45	\$117,099.87
Security Deposits	\$40,320.00	\$40,320.00
Capital Reserve	\$162,544.13	\$175,390.05
Arsenic Sinking Fund	\$81,233.79	\$82,796.05
*Bank of the West	\$9,056.90	\$14,799.96

<sup>\*</sup>There was a correction made to the February report for period ending 1/31/08 for Bank of the West account. The numbers in the report were the balances as of 12/31/07, not 1/31/08. Correct balances were: Beginning \$13,455.60 and Ending \$9,056.90

There was no change in the Set-aside Funds from the last report.

February billing totaled \$29,401.55 with 830 active accounts. The gallonage for the month was reported at 3,925,000 as compared to 5,365,000 the previous month. The Feb. '07 comparison was 4,494,200 gallons.

The cash management reports show total receipts for the month of \$37,890.87, and total disbursements of \$26,174.46. The financials include In-Hance audits #8312 through #8367 and QuickBooks invoices #891 to #902 with the accounts receivable balancing in both at \$27,626.86. No impact fees were collected during Feb. This data was respectfully submitted by Management, Sarah Hrabina, and approved by the Treasurer, Floyd Ballinger, for final Board approval.

J Evans motioned to accept the Financial Report with L Van Dusen seconding the motion. Upon vote the Financial Report for the period ending 02/29/2008 was approved without opposition.

#### Agenda Item #7 Operations Report (as of 03/18/08)

R Hrabina presented an overview to the Board and Public: 16 Completed Work Orders, 23 Blue Stakes marked; 42 pink slips processed for Feb.

Water samples, for bacteria, for the month were negative.

Well Stats – R Hrabina stated there was basically no change from last month Statistics for the past two (2) months:

 Water levels:
 LAST MONTH
 THIS MONTH

 Big John #1
 20' 6" Draw to 24';
 20' 6" Draw to 24'

 Big John #2
 20' 6" Draw to 29';
 20' 6" Draw to 28'

Running time  $3 - 6 \frac{1}{2}$  hrs/day

GOA #1 20' 6" Draw to 23'; 20' 6" Draw to 23' GOA #2 21' Draw to 30' 20' 6" Draw to 29'

Running time 4 - 7 hrs/day

Oasis #1 23' Draw to 30' 23' Draw to 30' Oasis #2 23' Draw to 32' 23' Draw to 30'

Running time 3 - 4 hrs/day

New Fire Station -- Management received a letter from Richard Franz, architect for the fire District. A copy of the letter written by Management in response, was provided to all Board members. As noted in the letter, a line extension must be pre-approved by the Albins as part of the contractual obligation for the leased well. Management has sent the form letter to Mr. & Mrs. Albins and a return is anticipated soon.

L Van Dusen motioned to accept the Operations Report with F Ballinger seconding the motion. Upon vote the Operations Report for the period ending 3/18/08 was approved without opposition

### Agenda Item #12 Customer Request—a/c#3032 20111 Camino Del Sol

This item was moved up on the schedule so the customer could leave after presenting his request, rather than having to wait until the end of the meeting.

The owner at 20111 Camino del Sol, presented information regarding his water use. While he was away 69,000 gallons of water was measured by his meter in one month. Management examined the meter and found it to be functioning normally. The property was reviewed for leaks and running toilets and no obvious problems were found at this time. It seems very unlikely the meter is the problem. The customer requested the meter be changed and it has been. The owner, Board, and Management agree that there is no way to determine where the water went. After discussion of various possible reasons for high readings, the owner decided to have the meter calibrated by an independent agency at a cost of \$110.00. He wrote a check for that amount to the District to cover the cost of the testing. If the meter is found to be defective, he will be relieved of billing for the 69,000 gallons of water and the testing payment will be refunded. If the meter is found to be working correctly then he will be responsible for both water use payment and meter testing. No further Board action was necessary at this time.

#### Agenda Item # 8 2007 Rebate Program

Sarah Hrabina presented the final tally of owner/users eligible for the 2007 rebate program. This program refunds \$1.00 per thousand gallons of water used to owner/users who are able to conserve water by keeping their annual usage below 36,000 gallons (an average of 3,000 gallons/month). 146 customers (96 repeat customers and 50 new ones) will be receiving rebates between a few dollars and the maximum possible of \$36.00. J Evans motioned to approve the rebate program and L Van Dusen seconded. The measure passed unanimously.

#### Agenda Item #9 ADWR-Agua Fria Basin well depths .

Management informed the Board of an Arizona Department of Water Resources well depth measuring program. The Board was given a copy of a newspaper article concerning the ADWR plans to test water depths in privately registered wells located in the Agua Fria Basin. This would include the wells in the Black Canyon Water Improvement District. After a brief discussion it was agreed by all members that it would be beneficial to allow ADWR to test Water District wells if they requested to do so. A motion was made by L Van Dusen and seconded by F Ballinger to allow Management to give approval for testing if the request is made by ADWR. The motion passed without opposition.

#### Agenda Item #10: Emergency Management Plan (EMP)

Management presented information to the Board concerning a free Emergency Management Plan Seminar. Sessions are available in Phoenix, Tucson, and Prescott at different times in April and May. The Treasurer and Chair expressed interest in attending the May meetings in Prescott that would be held on a Thursday and Friday. Neither believed there was a need for District money to be spent on this activity. The Chair tabled discussion of allocation of funds as such did not appear necessary. No further Board action was required at this time.

#### Agenda Item #11 Dog Track Development

Another lengthy discussion was held regarding the impact of the planned Dog Track development. Their engineers have asked whether the BCCWID can provide service to their project. Management presented a possible response letter that essentially said "yes with a series of stipulations". After extended discussion, it began to appear there were so many uncertainties that the Board might not be acting in the best interest of its owner/users by responding. While most of the community might favor the development because of the economic opportunities, that positive has to be weighed against whether the community could be run out of water (a few year's ago our pumps were very close to sucking air rather than water). The planned development could increase demand by 15-25% and if drought conditions returned that amount of water might not be available. While this developer should be spending money on water sources, storage, and delivery, they are already connected to the system and may proceed on the basis of "we're connected, so we're going to turn on our spigot to the level we need". The Board does not believe the developer will get County approval for that approach. The Board decided to defer answering the letter and seek legal advice concerning the radically changed needs which would be placed on the existing 3" meter now in place on that property. The motion was made by J Evans and seconded by L Van Dusen to have Chair Marley confer with the Board's lawyer to address specific legal questions before proceeding further on this matter. The motion passed unanimously.

# Agenda Item #13 Public Call None

With no other business to come before the Board the Chair thanked the Public for attending and the meeting adjourned at 8:51 PM.

#### **CERTIFICATION:**

action on: \_

I, <u>Sarah J. Hrabina</u>, certify that the Agenda for the March 20, 2008 Regular Board Meeting was publicly posted at the Black Canyon City Post Office Bulletin Board, on Friday, March 14, 2008 at 4:00 AM.

<i>Sarah J. Hrabina</i> Sarah J. Hrabina
ATTESTED:
I, <u>Lavon Van Dusen</u> for the Black Canyon City Water Improvement District certify that the minutes, as transcribed, are true and correct to the best of my knowledge and belief.
Respectfully submitted,
Lavon Van Dusen
Lavon Van Dusen
Transcription of minutes completed by Lavon Van Dusen on 4/09/2008  Amended: [] YES [] NO
Minutes of the Regular March 20, 2008 Board Meeting approved as herein transcribed by Board