MINUTES FOR THE BLACK CANYON CITY WATER IMPROVEMENT DISTRICT SEPTEMBER 20, 2007 REGULAR BOARD MEETING

Chair Marley opened the meeting at 7:30 PM and called for the customary reflection period to be observed by the Board and Public.

Roll Call showed a quorum present with the following Board members present:

Robert Marley, Chair Ron Lee, Secretary

Floyd Ballinger, Treasurer Mary Brown, Member-at-large

Absent: Jim Evans, Vice Chair (vacation)

Also in attendance

Management: Randall Hrabina and Sarah Hrabina Owner/Users: Sue Marley, Lavon Van Dusen Public: Cindy Brannan Media: none

Agenda Item #4: Board Member Reports – none

Agenda Item #5 Approval of Board Minutes – August 16, 2007

M Brown stated she read the minutes and found them to be accurate, moving to accept the minutes from the Aug. 16, 2007 Regular Board meeting. F Ballinger seconded the motion and upon vote the motion to accept the minutes from the Aug. 16, 2007 Regular Board meeting were approved unanimously.

Agenda Item #6 Treasurer's Report (as of 8/31/2007)

Treasurer Floyd Ballinger presented the Financial Report for the period ending 8/31/2007 with the beginning and ending balance for each account provided:

Account Beginnin	ig Ending
General Fund \$150,734.06	\$146,654.60
Security Deposits \$40,320.00	\$40,320.00
Capital Reserve \$81,276.39	9 \$94,111.85
Arsenic Sinking Fund \$72,013.44	\$73,609.76
Bank of the West \$8,362.06	\$17,924.52

F Ballinger reported there was no change in the Set-aside Funds from the last report.

August billing totaled \$37,432.38 with 833 active accounts. The gallonage for the month was reported at 6,794,000 as compared to the July all time high of 10,819,000 the previous month. The Aug. '06 comparison was 8,965,000 gallons.

The cash management reports show total receipts for the month of \$59,899.67, and total disbursements of \$26,713.05. The financials include audit #8028 through #8078 and QuickBooks invoices #828 to #837 with the accounts receivable balancing in both at \$32,050.36. One impact fee was collected during Aug., Audit #8048; a/c#744 for \$2,500.00, and both the budget report and monthly general journal entries were included with the report for approval. The data was respectfully submitted by Management, Sarah Hrabina, and approved by the Treasurer, Floyd Ballinger, for final Board approval.

M Brown motioned to accept the Financial Report with R Lee seconding the motion. Upon vote the Financial Report for the period ending 8/31/2007 was approved without opposition.

Agenda Item #7 Operations Report (as of 9/19/07)

R Hrabina presented an overview to the Board and Public: 21 Completed Work Orders, 18 Blue Stakes marked; pink slips processed for Aug. 34. Water samples, for bacteria, for the month were negative. In addition, annual nitrate and TTHM samples were taken, results not yet back from the lab.

Well Stats – R Hrabina stated there was no change in the well depths from the last report Statistics for the past two (2) months:

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GOA #1	24'; Draw to 27';	24'; Draw to 27'
GOA #2	25'; Draw to 45'	25'; Draw to 45'
Running time 9-12 ½	∕₂ hrs/day	Running time 7-9 ½ hrs/day
Oasis #1	37'; Draw to 58'	37'; Draw to 58'
Oasis #2	37'; Draw to 48'	37'; Draw to 48'
Running time 5 - 6	hrs/day	Running time 3-4 hrs/day

Total gallons pumped for the period was 9,535,000 gallons.

Agenda Item #8 Special Request-B Dillon 34705 Mesquite a/c#306

S Hrabina opened the discussion explaining the details of events. A death in the household and a trip out-of-state resulted in a toilet running for a couple of weeks without anyone being aware of it. When Ben/Management read meters he immediately called the office about the large amount of water used. Management located a care-taker and went back to the property with him to discover the toilet that was running resulting in over 150,000 gallons of water. The customer has paid \$272.46 on the account and is asking to be permitted to make installments of \$100.00 without any penalty, interest or delinquent fees due to the circumstances. Management noted the Board has given similar consideration with good results. Chair Marley stated with the payment already made the customer is being very responsible with M. Brown agreeing. M Brown motioned to approve the request to make payments of \$100.00 on the outstanding account without penalty, interest or delinquent fees with F Ballinger seconding the motion. Upon vote, the motion passed unanimously.

Agenda Item #9 Lien Hearing (1) S Schmidt a/c#2010 32370 Maggie Mine Road & a/c#2036 32220 Maggie Mine Road; (2) I Nadal a/c#457 19401 Todd Evans Road

S Hrabina opened the Lien Hearing discussion for account #2010 and account #2036. Customer of file for both accounts is Shawn Schmidt (not in attendance). S Hrabina noted certified mail was returned "unclaimed" and the properties were also posted with no communication whatsoever from Mr. Schmidt. It was indicated Management did not think anyone was currently living at either location. A copy of the lien hearing notice was provided to the Board members and Management recommended the Board approve to file and record the property liens on both parcels and instruct Management to remove the meters with R Lee so moving. M Brown seconded the motion and upon vote it was approved to file and record the property liens for account #2010 and account #2036.

The next account discussed was account #457 in the name of Ibe and Sharron Nadal at 19401 Todd Evans Road. S Hrabina stated the property has a private well and the account was set up for standby service by the previous owner and when sold to the current customer they made their application for service to continue the standby service. It was explained a number of private well owners within the District do this, looking at it as an inexpensive "insurance policy", should their well ever run dry. If by some chance that were to happen, all they would have to do is call to have the District water turned back on without having to pay the new impact fees for new service, currently \$2,500.00. S Hrabina explained the certified customer notice was returned by the post office "unclaimed". The property was also posted and upon receipt of that notice Sharron Nadal came to the office. She indicated to Management she was confused; thought she had paid in advance and offered and paid all but \$100.00 of the outstanding balance. The \$100,00 was for delinquent fees and Mrs. Nadal would like the Board to waive the amount indicating she would keep the account current from this point forward. The customer was mailed monthly bills showing the amount due and after additional discussion and due consideration the Board indicated the customer should have called or stopped at the office months ago if she felt there was some type of error in the billing. Ignoring the bills was not a reasonable effort by the customer. If the customer had called and questioned the fees month's earlier they could have avoided the added delinquent fees instead of waiting to be served the lien hearing notice and asking for the fees to be waived. On motion by R Lee seconded by F Ballinger the request for the Board to waive the \$100.00 in penalty/delinquent fees was denied and upon vote passed unanimously. Management was instructed by the Board to notify the customer giving fifteen (15) days to remit the past due amount or the Board would proceed and have Management file the property lien, removing the meter. Management noted one other customer had been served

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notice for the lien hearing – a/c#211 at 19191 E. Spencer Street with the customer paying the delinquent amount due.

Agenda Item #10 Board Resignation – Ronald E. Lee, Sr.

Chair Marley opened the discussion by reading the letter of resignation submitted by Ron Lee, adding his thanks of appreciation to Ron for the many years of service. M Brown, jokingly, stated the Board should refuse to accept his resignation and F Ballinger noted it had been his pleasure to serve on the Board with Ron.

The Chair, again, thanked Ron for his service and his letter of resignation was accepted.

Agenda Item #11 Board Appointment for vacancy/Secretary

Chair Marley opened the discussion indicating one letter of intent had been turned in and asked if there was anyone else in attendance had an interest or had a letter of intent to submit. With only one nominee, the Board reviewed the qualifications of Lavon Van Dusen. Upon motion by M Brown, seconded by F Ballinger Lavon Van Dusen was nominated to fill the Board vacancy and upon vote was appointed to the Board to fill the remainder of the term through December 31, 2008. Lavon will serve as secretary until the next annual reorganization meeting.

Chair Marley administered the Oath of Office and the Board and Public welcomed Lavon to the Board.

Agenda Item #12 Public Call - NONE

With no other business to come before the Board the Chair thanked the Public for attending and the meeting adjourned at 8:06 PM.

CERTIFICATION:

action on: ___

I, <u>Sarah J. Hrabina</u>, certify that the Agenda for the September 20, 2007 Regular Board Meeting was publicly posted at the Black Canyon City Post Office Bulletin Board, on Friday, September 14, 2007 at 4:00 AM.

Sarah J. Hrabina	
Sarah J. Hrabina	

ATTESTED:
I, <u>Lavon Van Dusen</u> for the Black Canyon City Water Improvement District certify that the minutes, as transcribed, are true and correct to the best of my knowledge and belief.
Respectfully submitted,
Lawa War Burne
Lavon Van Dusen
Transcription of minutes completed in combination by Lavon Van Dusen and Sarah J. Hrabina on 9/26/2007
Amended: [] YES [] NO
Minutes of the Regular September 20, 2007 Board Meeting approved as herein transcribed by Board