

**OFFICIAL MINUTES FOR THE
BLACK CANYON CITY WATER IMPROVEMENT DISTRICT
Dec 26, 2023 REGULAR BOARD MEETING**

Chair, Dave Moore called the meeting to order at 5:05 PM.

Roll Call showed a quorum with the following Board Members present:

Dave Moore, Chair; Dorothy Moore, Treasurer; Randall Hrabina, Secretary

Attending telephonically: Jed Carter, Vice Chair

Absent: Jeremy Brueckner, Member-at-Large

Also in attendance from Management– Bob Hanus, Operations; Sarah Hrabina, Office Management

The Chair welcomed the Public: Eva Berst, Elaine Clayton, Ruth Foster, Dave McMath, Quintin

McQuarrie, Vicky McQuarrie, Cindy Malandro, Greg Watts and Don Wilson

The Chair asked for the customary **moment of silence**.

Agenda Item #3 Board Member Reports

The Chair reminded attendees of the Roberts Rules of Order. He also reported the postings made to the BCCWID website and the BCC Bulletin Board. Yielding the floor, Randy Hrabina addressed misinformation given at a recent UAFWP meeting by Greg Watts. Randy wanted to state that the 2-year open Board position had been not only posted but was included in the annual Consumer Confidence Report letter that was mailed to each and every Owner/User.

Agenda Item #4 Approval of 12/14/23 Special Board Meeting Minutes

After review of the Dec. 14, 2023 Special Board Meeting minutes provided in the Board packets, Dorothy Moore moved to approve the minutes as written; the motion was seconded by Jed Carter. Upon vote the Dec. 14, 2023 minutes passed unanimously by the Board members in attendance.

Agenda Item #5 Operations Report for Approval as of 12/22/2023

Operator Bob Hanus provided a recap of his Operations Report submitted to the Board with 30 work orders completed. Work orders completed included turn-ons, turn-offs, replacement of meters or auto-reads, main line breaks, well/booster site repair/maintenance, final reads/re-reads, water pressure/condition issues & customer service provided. Blue Stakes 78; 91 Pink Slips were sent out Water Quality reports included 4th qtr Arsenic all within EPA limits with Big John at 5.8; Oasis 2.8 and GOA <10; Monthly bac-t samples were negative

Well Stats reported

Date	B John 1		Oasis 1		Oasis 2		GOA 2		GOA 3			
	WL	DRW	WL	DRW	WL	DRW	WL	DRW	WL	DRW		
12/12/23	23'8"	22'1"			25'	27'27"	25'2"	26'8"			21'4"	22'5"
12/4/23	24'	22'										

After some additional questions from Board members and final discussion, including the electrical issues and meter replacements, Dave Moore moved to accept the Operations Report submitted as of 12/22/23 and Randy Hrabina seconded the motion. Upon vote the motion to approve the Operations Report as submitted was approved unanimously by the Board members in attendance.

Agenda Item #6 Discussion BJ#3 Updates on Bids and Loan Submittal Package

The Chair opened the discussion indicating he has the revised documents from NCS (engineers) needed to advertise and re-bid the project, possibly for the February Board meeting. On the loan submittal package, there is good news and bad news. We had been told the loan balance could be paid off at any time; that is not accurate. It can be paid off in 10-years, which means we will incur interest on the remaining loan balance (after forgiveness), estimating about \$140,000. The good news is (by not paying it off in full immediately) the (Capital Improvement) funds on hand can be used for other needs. Currently the loan is written at 3%, but that could change in the 2 to 3 months it could take to close on the loan. Randy Hrabina inquired if there is a penalty fee in the loan docs if paid off early and the Chair indicated it is not allowed, period. Randy Hrabina also inquired if there is a written guarantee regarding the

Agenda Item #6 Discussion BJ#3 Updates on Bids and Loan Submittal Package (con't)

forgiveness amount prior to signing. The Chair indicated it is already written and it will be in the loan documents prior to signing. Jed Carter inquired if it's a fixed interest rate and the Chair confirmed it will be a fixed rate.

INFORMATION ONLY; NO BOARD ACTION REQUIRED OR TAKEN

Agenda Item #7 Discussion on Proposed New Gas Station and Apartments (Water) and Other Proposed Development

The Chair opened the discussion noting a Community Meeting was held at Kid Chilleen's on 12/21/23 and the proposed projects are not in the Water District. Additional discussion followed including comments from the Public who attended the meeting.

INFO ONLY; NO BOARD ACTION REQUIRED OR TAKEN

Agenda Item #8 Update on the Progress of Audits

The Chair called upon Sarah Hrabina/Office Management to report and she indicated Kay (Green/Audit Manager) had sent an email that she was out of the office with Covid as were other staff members, setting them back in completing the work in the timeframe they first thought.

INFO ONLY; NO BOARD ACTION REQUIRED OR TAKEN

Agenda Item #9 Public Call

Pre-meeting, the Chair had asked the public to submit questions in writing

The Chair read a question submitted by Quintin McQuarrie regarding meters, which indicated he thought we (District) already has electronic meters with Operator Bob Hanus responding we do not. Regarding Agenda Item #6, he inquired about cost of the Proposed Big John Well #3 with the Chair recapping the WIFA loan will be approximately \$436,000 with 75% forgiveness through WIFA, the Water Infrastructure Finance Authority.

Question submitted by Greg Watts regarding attorney fees, the Chair indicated could not respond

Elaine Clayton was given the floor and inquired if Mr. Wilson (attendee) is an attorney and it was indicated he is not. She also indicated she had verbally asked for the topic of legal fees be on the agenda and a written email had been sent to the office 12/25/23 (after the agenda had been posted).

Cindy Malandro was given the floor who indicated the leak at Stagecoach (MHP) reported in the Operations Report as fixed still has an issue. Bob Hanus indicated he would check into it.

With no other business to come before the Board, the Chair called for a motion to adjourn with Randy Hrabina so moving. The motion was seconded by the Chair and motion carried with the Chair noting the time of adjournment at 5:53 PM

The next Regular Board Meeting will be January 23, 2024

Certification:

I, Sarah J. Hrabina certify that the Agenda for the **Dec. 26, 2023** Regular Board Meeting was publicly posted at the Water District Office and Post Office on **Dec. 22, 2023**, on or before 4:30 PM.

Sarah J. Hrabina

Sarah J. Hrabina

ATTESTED:

I, Randall J. Hrabina, Secretary for the Black Canyon City Water Improvement District certify that the minutes are true and correct to the best of my knowledge and belief.

Respectfully submitted,

Randall J. Hrabina

Secretary

Transcription of the minutes was completed by Sarah Hrabina on 1/11/2024
A full recording is available