

**OFFICIAL MINUTES FOR THE
BLACK CANYON CITY WATER IMPROVEMENT DISTRICT
MAY 28, 2019 REGULAR BOARD MEETING
AND PUBLIC BUDGET HEARING**

Chair, Dave Moore called the meeting to order at 5:49 PM,

Roll Call showed a quorum (5 of 5):

Dave Moore, Chair; Scott Butler, Vice Chair; Dorothy Moore, Treasurer; Eva Berst, Secretary; Jed Carter, Member-at-Large

Also in attendance: Management– Randy Hrabina, Sarah Hrabina

Public: None

The Chair asked for a moment of silence for the customary Reflection Time

Agenda Item #3 Board Member Reports

Dave Moore reported the postings made to the Black Canyon City Bulletin Board on Facebook as well as to the BCCWID website. Scott Butler shared thoughts on his tour of the District with Randy Hrabina. He was amazed at the size of the operation and the work needing to be done on a day-to-day basis.

Agenda Item #4 Approval of 4/23/19 Regular Board Meeting Minutes

The April 23, 2019 Regular Board Meeting minutes were reviewed. All Board members stated they had read the minutes and found no corrections necessary. Eva Berst made the motion to accept the minutes as written. Scott Butler seconded the motion and, upon vote, the minutes from the April 23, 2019 Regular Board Meeting were approved unanimously.

Agenda Item #5 Treasurer's Financial Report for Approval as of 4/30/19

Treasurer Dorothy Moore presented the 4/30/19 Financial Report:

Account	Beginning	Ending	Change
General Fund	\$ 50,380.32	\$ 54,933.89	+\$ 4,553.57
Security Deposits	\$ 45,540.00	\$ 45,540.00	\$ 0.00
Impact/Capital Fund	\$104,169.89	\$104,313.69	+\$ 143.80
Arsenic Sinking Fund	\$ 91,944.63	\$ 6,069.69	-\$ 85,874.94
<u>Recap/Bank of the West</u>	<u>\$ 26,088.40</u>	<u>\$ 12,884.14</u>	<u>-\$ 13,204.26</u>
Account Totals =	\$318,123.24	\$223,741.41	-\$ 94,381.83
Cash Management	Deposits		\$ 32,346.98
GJ Adjustments:			
Monthly scanner fee			-\$ 45.00
Cash Management	Deductions/checks		- \$ 126,683.81
	Net Gain/(Loss)		<u>-\$ 94,381.83</u>

(Disbursements include final Chandler 10% OBC Hwy \$4,715; AdEdge media replacement 2 sites \$98,009.72)

April billing totaled \$39,021.67. Water consumption for the month was reported at 4,597,000 gallons compared to 2,691,000 gallons the previous month and the April 2018 comparison of 4,934,000 gallons. Total gallons billed for the fiscal year-to-date was 41,025,000 gallons (10 months); with comparison to previous fiscal year-to-date of 46,621,000 gallons. The financials include Quick Books invoices #2483 to #2494 and In-Hance Audits #16,429 through #16,480 with the accounts receivable in both In-Hance and Quick Books balancing at \$30,972.41.

Review of all audit adjustments was done- delinquent & penalty fees posted;
(4) re-reads; (1) turn-on; (1) turn-off

One Impact Fee recorded in Apr- a/c#800 Audit#16,478 \$ 2,500.00

Eva Berst made a motion to accept the 4/30/19 Financial Report as presented. Scott Butler seconded the motion and, upon vote, the motion carried unanimously.

Agenda Item #7 Public Budget Hearing

Dave Moore explained that the Budget Committee met and presented the Proposed 2019-2020 Budget to the Board for consideration. The Proposed budget presented does not show any rate increases. At this point the Chair opened the floor to the public for their comments. However, as there was no one from the public in attendance, he then closed the floor to the public and opened for discussion from the Board. No Board members had comments at this point, so Chair Moore made a motion to approve the 2019-2020 Budget. Eva Berst seconded the motion and, upon vote the Budget for the 2019-2020 Fiscal Year was approved unanimously.

Agenda Item #6 Operations Report for Approval as of 5/27/19

Randy Hrabina presented the Operations Report, giving a recap of the April 23, 2019 through May 27, 2019 activities with 42 work orders completed including turn-ons, turn-offs, meter re-reads, meter/valve repair/replacement, line break/leak repairs, and other service needs. There were 11 Blue Stakes marked for the period; 52 pink slips.

Test results from Test America for monthly Bac-t's (E-Coli & Coliform) for April were negative.

WELL STATS: Well levels continue to be in the NORMAL range

Water Levels:	Last Report/ April 2019	This Report/ May 2019
Big John #1	21' Draw to 23'	21' Draw to 23'
Big John #2	21' Draw to 24'	21' Draw to 24'
GOA #1	21' Draw to 23'	21' Draw to 23'
GOA #2	21' Draw to 25'	21' Draw to 25'
Oasis #1	22' Draw to 25'	22' Draw to 25'
Oasis #2	22' Draw to 25'	22' Draw to 25'

System Operator, Bob Hanus inspected the daily log book for the system, as required by ADEQ, and found everything to be in order for the month of April 2019.

Dave Moore asked Randy to give more information on the work done on Cactus Cove. Randy explained that the owner created 4 lots on Cactus Cove and requested that Management run service lines from the main road to each lot, but Randy refused. He explained that running such long service lines (approximately 200 feet) could expose future lot owners to problems with leaks that they would then be responsible for (both to pay for repairs and also to pay for water that was lost through the leaks). Instead, the owner had to run a new 4" line down to the cul-de-sac where the lots were. Management then ran service lines to each lot for future service at each property.

With no further discussion or questions, Dorothy Moore made a motion to accept the operations report as of May 27, 2019. The motion was seconded by Eva Berst and, upon vote, the measure passed unanimously.

Agenda Item #8 School Tank re GovNET Request

Dave Moore explained that Cable One has a contract with the state of Arizona to provide broadband service for schools/libraries within the Arizona Public School system. Yavapai County is part of that contract, and the Water District was informed by the Yavapai County School Superintendent that GovNET, a subcontractor to Cable One, would be contacting them.

GovNet wants to install a microwave dish on the school water tank in order to provide broadband service to Canon School but Management cannot allow anyone to drill into the tank. Knowing this would probably be the case, GovNET proposed using magnetic mounts to anchor the dish. Dave and Randy felt there were quite a few other issues that required additional data which has not yet been provided. GovNET was informed that the matter would be tabled until Management and the Board had more facts in order to make an informed decision. Since no representatives from GovNET attended the Board meeting to present additional insight or information to the Board, this agenda item was tabled.

Agenda Item #9 Board Bank of the West Authorization/Signers

Chair Dave Moore stated that everyone had completed the information the Bank requested and they now have the signature cards prepared. The District only writes one check a month to transfer the funds collected during the month to Yavapai County. Two Board member signatures are required on all checks. To complete the process for the Bank, the Board needed to approve all Board members as signers. Scott Butler made a motion to approve all Board members as signers on the Bank of the West account. The motion was seconded by Eva Berst and, upon vote, the measure was approved unanimously.

Before moving on to Public Call, Chair Dave Moore informed the Board that Eva Berst had tendered her letter of resignation, to be effective as of June 1, 2019. Dave then read the letter to the Board and thanked Eva for her thoughtful words. As this was not an official agenda item, no Board action could be taken at this time.

Agenda Item #10 Call to the Public

None

With no other business to come before the Board, the Chair adjourned the meeting at 6:20 P.M. Chair Dave Moore thanked everyone for their attendance and announced that the next Board Meeting will be July 23, 2019.

Certification:

I, Sarah J. Hrabina, certify that the Agenda for the May 28, 2019 Regular Board Meeting and Public Budget Hearing was publicly posted at the Black Canyon City Post Office Bulletin Board, on May 22, 2019, on or before 4:30 PM.

Sarah J. Hrabina
Sarah J. Hrabina

ATTESTED:

I, Dave Moore, Chair for the Black Canyon City Water Improvement District certify that the minutes are true and correct to the best of my knowledge and belief.

Respectfully submitted,

Dave Moore
Dave Moore, Chair

Transcription of minutes completed by Lavon Van Dusen 7/8/2019.
A full recording is available; 0:31:32 in length