

**OFFICIAL MINUTES FOR THE  
BLACK CANYON CITY WATER IMPROVEMENT DISTRICT  
MARCH 27, 2018 REGULAR BOARD MEETING**

Chair, Dave Moore called the meeting to order at 5:46 PM.

Roll Call showed a quorum (4 of 5):

Dave Moore, Chair; Eva Berst, Vice Chair; Barrie Dickerson, Treasurer; Jed Carter, Member-at-Large

In attendance telephonically: Management– Randy Hrabina, Sarah Hrabina

Public: Cindy Brannan, Vicki Zimmerman

The Chair asked for a moment of silence for the customary Reflection Time

**Agenda Item #3 Board Member Reports**

Dave Moore reported the postings made to BCCWID website and Eva Berst reported the postings to the Black Canyon City Bulletin Board on Facebook.

**Agenda Item #4 Approval of Minutes 2/27/18 Regular Board Meeting**

The Feb 27, 2018 Regular Board Meeting minutes were reviewed. All Board members stated they had read the minutes and found no corrections necessary. Barrie Dickerson made the motion to accept the minutes as written. Eva Berst seconded the motion and upon vote the minutes from the Feb 27, 2018 Regular Board Meeting were approved unanimously.

**Agenda Item #5 Treasurer's Financial Report for Approval as of 2/28/18**

Chair Moore called upon the Treasurer to present the financial report.

Barrie Dickerson presented the 2/28/18 Financial Report:

Account	Beginning	Ending	Change
General Fund	\$ 56,837.70	\$ 64,676.41	+\$ 7,838.71
Security Deposits	\$ 45,110.00	\$ 45,110.00	\$ -0-
Impact/Capital Fund	\$273,388.19	\$273,581.11	+\$ 192.92
Arsenic Sinking Fund	\$113,156.90	\$114,736.06	+\$ 1,579.16
Recap/Bank of the West	\$ 18,517.88	\$ 19,031.80	+\$ 513.92
Account Totals =	\$507,010.67	\$517,135.38	+\$ 10,124.71
Cash Management	Deposits	\$39,054.01	
GJ Adjustments:			
Monthly scanner fee		- \$ 45.00	
+VOID ck#11211 (customer refund)		+\$ 3.20	
Cash Management	Deductions/checks	-\$28,887.50	
	Net Gain/(Loss)	\$10,124.71	

(Note #1: Includes legal installment payment of \$6,500.00;

Note#2: AZ Sales Tax payment is made with a DEBIT from the Bank of the West account)

February billing totaled \$38,778.11. Water consumption for the month was reported at 4,780,000 gallons compared to 3,706,000 gallons the previous month and the Feb 2017 comparison of 3,825,000 gallons. Total gallons billed for the fiscal year-to-date was 38,298,000 gallons (8 months); with comparison to previous fiscal year-to-date of 35,482,000 gallons. The financials include Quick Books invoices #2341 to #2351 and In-Hance Audits #15,592 through #15,657 with the accounts receivable in both In-Hance and Quick Books balancing at \$25,140.29.

No Impact Fees were collected in February.

Eva Berst moved to accept the February 28, 2018 Financial Report with Jed Carter seconding the motion. Upon vote the Financial Report as of 2/28/18 passed unanimously.

**Agenda Item #6 Operations Report and Approval as of 3/20/18**

Rather than having Randy Hrabina read the report telephonically into the record, the Chair recommended that all Board members take a few minutes to read the report, then ask any questions they might have. The February 27, 2018 through March 20, 2018 showed the following activities: 22 work orders completed including turn-ons, turn-offs, meter re-reads, meter/valve repair/replacement, line break/leak repairs, and other service needs. There were 6 Blue Stakes marked for the period; 31 pink slips.

Test results from Test America for monthly Bac-t's (E-Coli & Coliform) for the month were negative.

Quarterly Arsenic Levels:

Site	This Qtr	Last Qtr
Big John	4.0	3.1
GOA	8.2	5.5
Oasis	<1.0	<1.0

Barrie Dickerson asked about the arsenic levels. Randy responded that he felt the numbers for GOA for the previous quarter may not have been accurate, sine the quarter before that, they had been much higher. He stated he would be contacting AdEdge to let them know we would probably require a change out of the medium at GOA by the first week of June.

WELL STATS: Well levels changed slightly this month

Water Levels:	Last Report/ February 2018	This Report/ March 2018
Big John #1	21' Draw to 24'	23' Draw to 25'
Big John #2	21' Draw to 25'	23' Draw to 25'
GOA #1	22' Draw to 24'	23' Draw to 25'
GOA # 2	22' Draw to 24'	23' Draw to 25'
Oasis # 1	23' Draw to 25'	25' Draw to 27'
Oasis # 2	23' Draw to 27'	25' Draw to 27'

Randy responded to a comment about the lower well levels, stating that it could be due to the increased water usage, and possibly the lack of rain. It is early in the season for the well levels to be dropping already. Dave Moore stated he had researched the well stats for the past two years and this is the first change in that time. Barrie and Dave both questioned whether or not there was water being added to the lake at Heritage Park. Randy said that, to his knowledge, the water level there has not gone up. It was agreed that the well stats would have to be closely monitored.

System Operator, Bob Hanus inspected the daily log book for the system, as required by ADEQ, and found everything to be in order for the month of February 2018.

With no other discussion, Barrie Dickerson moved to accept the Operations Report as presented. Eva Berst seconded the motion and upon vote the Operations Report as of 3/20/2018 was approved unanimously.

**Agenda Item #7 Open Board Position**

The Chair began with a review of the fact that, at the last Regular meeting the Board had accepted the resignation of Carol Rameriz as Board Secretary. During Public Call at that meeting Vicki Zimmerman submitted a letter-of-intent expressing her interest in serving on the Board. A copy of her letter was included in each Board packet for review. Members noted that Vicki has had a desire to serve on the Board for some time, and she has great qualifications for the position. Eva Berst made a motion to appoint Vicki Zimmerman to the Board as Secretary. Dave Moore seconded the motion and, upon vote, the measure was approved unanimously.

At this point Chair Dave Moore invited Vicki to come up, and he swore her in as the newest Board member.

**Agenda Item #8            Budget Committee Report**

The Chair directed the attention of the Board members to the Report from the Budget Committee for the upcoming 2018-2019 Fiscal Year. The Committee was comprised of two Board members; Chair Dave Moore and Treasurer, Barrie Dickerson; Sarah Hrabina from Management; and from the Public, Tony Chavez and Dorothy Moore. Committee members all felt very good with where the District is with this year's budget so, with just a few minor modifications, the Committee is presenting the 2018-19 Budget with no change to the current rate structure for Board review. If approved, the next step will be to advertise the Proposed Budget with a final Public Budget Hearing to be advertised for the May 22<sup>nd</sup> Board meeting. After a brief discussion, Vicki Zimmerman made a motion to accept the proposed Budget for the 2018-2019 Fiscal Year and Dave Moore seconded. Upon vote the motion to approve the 2018-2019 Budget was approved unanimously.

**Agenda Item #9            Arsenic System Upgrades**

Management Randy Hrabina stated he has been working with Kyle Young from AdEdge to get a quote for the cost to perform the needed arsenic system upgrades. Mr. Young is still working to get all the necessary information and prices from his suppliers in order to submit a quote to the Water District. Randy is hoping to have more information by next week. At this point, there was nothing further to be done on this agenda item, so it was tabled until the April meeting.

**Agenda Item #10           Update on: Ansel vs BCCWID Yavapai Co Superior Court  
#P1300CV2016-00448**

The Chair indicated it would not be appropriate for a lengthy discussion on the matter but gave a brief update on the lawsuit.

**Agenda Item #11           Call to the Public**

None

**With no other business to come before the Board, the Chair adjourned the meeting at 6:14 P.M. Chair Dave Moore thanked everyone for their attendance and announced the next Board Meeting would be April 24, 2018.**

**Certification:**

I, Sarah J. Hrabina, certify that the Agenda for the March 27, 2018 Regular Board Meeting was publicly posted at the Black Canyon City Post Office Bulletin Board, on March 20, 2018, on or before 4:30 PM.

Sarah J. Hrabina  
Sarah J. Hrabina

**ATTESTED:**

I, Dave Moore, Chair for the Black Canyon City Water Improvement District certify that the minutes are true and correct to the best of my knowledge and belief.

Respectfully submitted,

Dave Moore  
**Dave Moore, Chair**

Transcription of minutes completed by Lavon Van Dusen 03/29/2018.  
A full recording is available: 27:35 min. in length